

# Boone REMC Automatic Payment Plan

Cycle \_\_\_\_\_

The Automatic Payment Plan (APP) is a service that draws funds from your checking, savings or credit card account to pay your monthly electric bill. Boone REMC only accepts Visa and MasterCard debit and credit cards. The payment transaction is made on a monthly basis. This service is available to any customer, including those enrolled in the budget billing plan. There is no charge for this service from Boone REMC.

To enroll, complete this form and return it to: Boone REMC, P.O. Box 563, Lebanon, IN 46052. *If you would like to have your monthly payment withdrawn from your checking account, please include a voided check with your application form.*

When we have received the completed form and the appropriate documentation, we will put the information in your billing file. Please note that the credit or debit cards to be charged must be in the account holder's name. If you are using a checking or savings account for automatic withdrawal, we may do a pre-notification to your bank to verify the information for accuracy. Once the information has been verified, you will be enrolled in the program. **This process may take up to two billing cycles to complete.** Once you are enrolled in the APP, you will receive a bill each month that states, "Bank draft, do not pay," or "Credit card payment, do not pay." Payments will be drawn one to three days prior to the due date of your electric bill.

Electronic payments that cannot be processed for any reason are subject to the same return item fees as regular payments.

If you have any questions about the APP, contact Boone REMC at (765) 482-2390, 800-897-7362, or send an email to [billing@bremc.com](mailto:billing@bremc.com).

## Authorization for Enrollment in the Automatic Payment Plan

Name \_\_\_\_\_ Address \_\_\_\_\_

(Please print exactly as it appears on the account)

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ Boone REMC Account # \_\_\_\_\_

Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ Visa \_\_\_ MasterCard \_\_\_

Credit Card Authorization Signature \_\_\_\_\_ Debit \_\_\_ Credit \_\_\_

(Required for credit card applications)

Bank/Rte # \_\_\_\_\_ Bank Account # \_\_\_\_\_ Savings \_\_\_ Checking \_\_\_

I authorize Boone REMC to make monthly account drafts or credit card charges for the payment of my monthly electric bill. I understand that I can discontinue my participation in the APP by notifying Boone REMC in writing. Both Boone REMC and my bank may also terminate this agreement with written notice. I understand that Boone REMC reserves the right to limit participation in the APP to customers whose accounts are in good standing.

Account Holder's Signature \_\_\_\_\_ Date \_\_\_\_\_

(Required for all applications)

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